

**Linguistics and Cognitive Science
Department Approval
REQUEST FOR TRAVEL AUTHORIZATION**

Name: _____

Traveling To: _____

Purpose of Travel: _____

****ATTACH A COPY OF ABSTRACT AND PROOF OF PARTICIPATION****
(letter of acceptance, program, etc.)

Dates of Travel: _____

(If applicable) -- In my absence, my duties will be handled by:

Estimate of Expenses:	Transportation	_____
	Lodging	_____
	Meals	_____
	Registration	_____
	Other (Itemize) :	_____

Total _____

I'm applying for additional funds from:

Dept. Graduate Travel: \$ _____

Graduate Travel Award: \$ _____ (amount requested)

(limited to 2 awards during your career)

**** Attach a copy of what is being sent with your application for these awards****

Approvals:

Grad Director: _____ Date: _____

(required for grad student travel only)

Chair: _____ Date: _____